



# **AKAL ACADEMY**

FOLLOWING NATIONAL CURRICULUM FRAMEWORK (NCF)

# **PROSPECTUS**

**take a leap towards reaching your goals in life**

PROSPECTUS

**Contemporary Education Based on Human Values & Gurukul Tradition**

# **AKAL ACADEMY TEJA SINGH WALA**

FOLLOWING NATIONAL CURRICULUM FRAMEWORK (NCF)

SESSION 20..... - 20.....

## **PROSPECTUS**

take a leap towards reaching your goals in life

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## OUR MISSION

The world today needs persons who are honest, virtuous, selfless and compassionate, driven by sense of service and capable of exercising restraint despite extreme provocation; persons who can show the path of love and shower it freely without yearning for returns. We need such people who work incessantly and with elan.

This is easily said than done. Yet our founding father Sant Attar Singh Ji declared in our Mission Statement in 1906 that this is possible only through an educational system that combines the best of modern and scientific education with the best of spiritual values.

The Mission Statement as enunciated by Sant Attar Singh Ji reads: "To establish permanent peace in the world through value based scientific education and spiritual upliftment and provide solace and succor to the down trodden and the deprived".

The basic tenets of spirituality teach us to earn our living through honest means, to share part of our earnings with those who are less fortunate, to do 'sewa' (selfless service), to meditate on God's Name and to dedicate our lives for 'parupkar' (philanthropy). In short these tenets advocate 'sarbat da bhalla' i.e. welfare of all sentient and non-sentient beings without any barriers or boundaries as enunciated more than five centuries back by our Guru Nanak Dev Ji.

In today's world, immersed as it is in strife, pain and sorrow, Guru Nanak Dev Ji's message acquires great relevance and significance.

This Akal Academy is trying to operationalize these tenets of Guru Nanak Dev ji through its humble effort.

Shromani Panth Rattan  
Hon'able Baba Iqbal Singh Ji



## OBJECTIVE

Today's youth stands on crossroads. Students have an easy access to the media which exposes them to the materialistic glare. Children are thus getting divorced from the ancient culture, as also their glorious heritage. Required today are schools which can offer the children latest technological developments in a pure, stimulating and spiritual environment away from the destabilizing influence of the media.

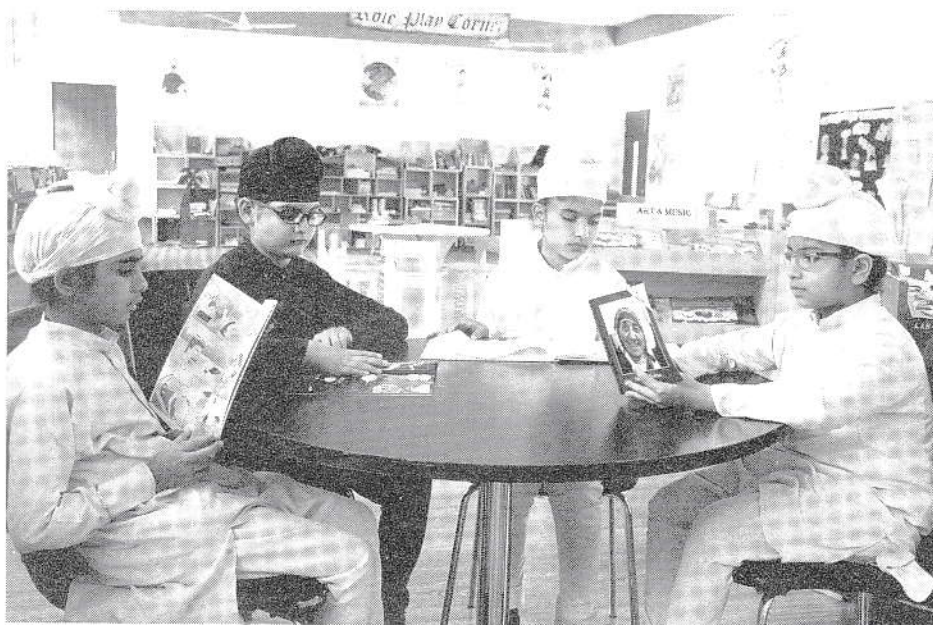
We need 'Gurukuls' which can strengthen the roots of our children, expose them to the spiritual realm, teach them to have respect for values and morals and develop in them the uncanny ability to discern right from wrong. Keeping the above in view, this Academy has been established to achieve following objectives:

- To develop in the students a trained intellect to enable them to adjust themselves in the fast changing world.
- To create among the students a strong sense of duty and discipline.
- To inculcate in students a love for nature and respect for all forms of life.
- To help students become better human beings through the process of self-realization and service to the mankind.
- To cultivate in the students a mind which is aware and awake.
- To instill in the students a global outlook and sense of belonging to the whole humanity.
- To have zeal to do the best in all domains of life.
- To motivate the students to achieve excellence in whatever field they participate.



## FACILITIES

In spite of remote and rural location, this Akal Academy has developed excellent infrastructure to accommodate students. This includes state of the art computer hardware, well stocked library, well equipped laboratories for physical and biological sciences and play fields. The pride of the school is the kindergarten section with its innovative play way methods and integration of the latest technology including usage of advanced and sophisticated teaching aids along with the conventional trusted and tried techniques. The management is in the process of setting up computerized small class rooms in a



phased programme. In pursuance to our programme to set-up Digital Classes, we have already started such classrooms in this Akal Academy. This Digital Class is a computer based interactive teaching tool that combines state of art hardware with syllabus compliant multimedia interactive content that makes learning a real life experience.



## CURRICULUM

The curriculum lays special emphasis on spiritual development so that the young learners develop into virtuous adults and be the torch bearers of society by providing exemplary leadership, which we believe is the need of the hour for the entire mankind.

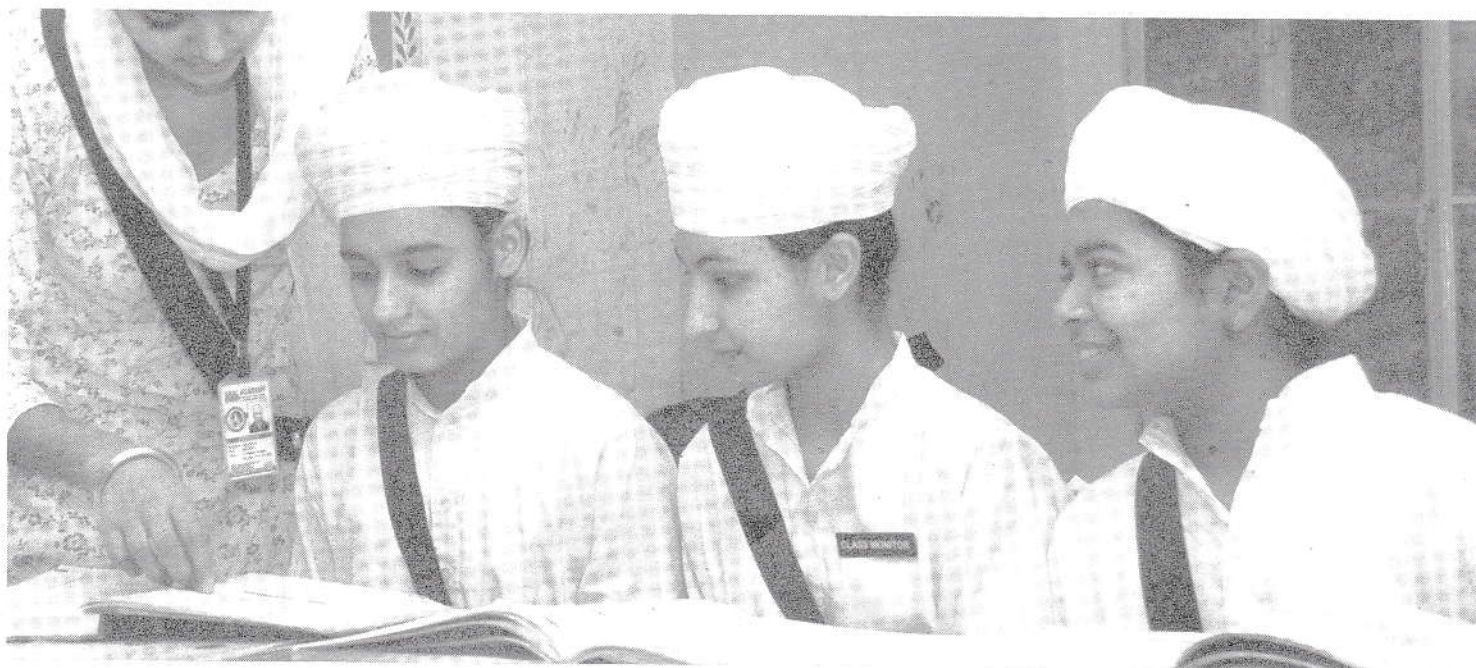
We are in the process of evolving new teaching methodologies and curricula which will create in children passion to seek and explore new vistas of learning. This we are certain, will equip our students to meet effectively the challenges of globalization and become outstanding global citizens.

Since this school caters exclusively to the rural population, curriculum, daily routine facility and teaching programmes have been designed to meet the unique social conditions prevailing in the villages. Some of these unique features are as under:

### Long Working Hours.:

This Akal Academy is a day boarding school where the children spend 7 hours every day. This extended duration serves the following purposes :

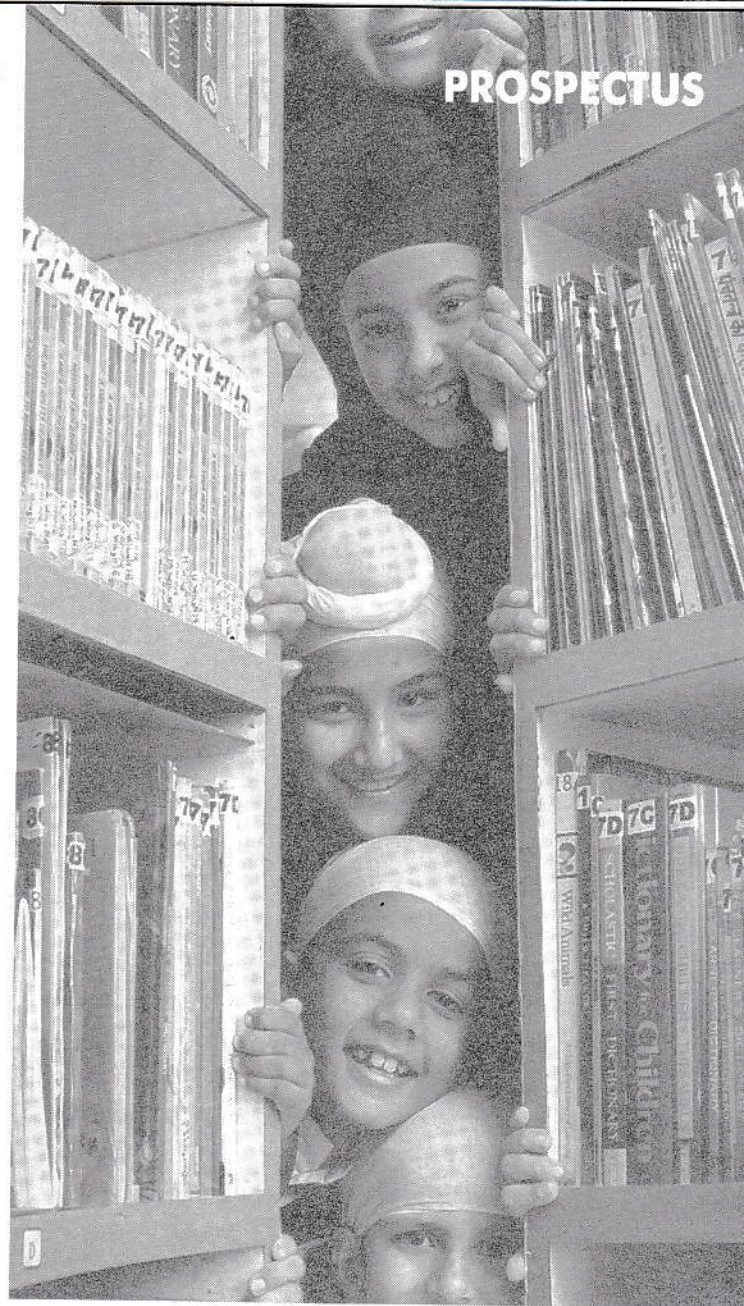
- (i) All the academic needs of the children are fulfilled by the school and the child is not required to supplement his education through tuition as this facility is not available in the rural areas. The child completes his home work and additional practice work within the school.
- (ii) Since the facilities for the games are not available in the rural areas, this school provides all necessary infrastructure and materials to meet this requirement. Since the children stay in the school for a longer period, it is possible to devote adequate time for the games and sports.
- (iii) The day boarding programme of the Akal Academy allows adequate time to provide spiritual education to the students. This spiritual programme is making considerable impact on the society and incidents of crime and use of drugs in the relevant areas have shown a considerable decline.
- (iv) Due to prolonged stay of the child in the school, he/she is unlikely to be influenced by the bad company and this prevents affliction of habit forming agents like use of drugs etc.





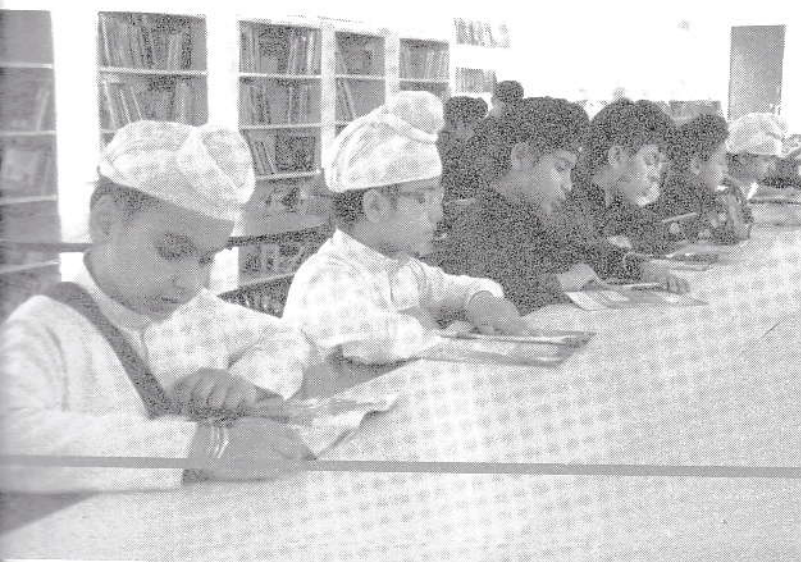
## OTHER SPECIAL FEATURES OF THE ACADEMY

- (a) **Class Strength** : In order to achieve excellence in education, the number of students per class does not usually exceed 25.
- (b) **Teacher Student Ratio** : It is endeavored to keep the teacher-student ratio about 1:20 preferably in the range of 1:18
- (c) **Computer Education** : Computer education is provided to all students from Grade-I onwards. Excellent Computer Labs have been set up to provide one computer to 2 students in the Computer Lab.
- (d) **Language Laboratory** : Since academy has been established in rural area it presents a unique challenge to equip the child with skills to have command on spoken and written English. This is particularly a challenge as most of the parents of the children are unilingual (Punjabi) and there is no facility at home to improve the knowledge of English language. To meet this challenge, arrangement has been made in the Akal Academy where child gets exposure to the use of English with both neutral accent as well as British and American speaking. This helps the child to compete with his urban peers.
- (e) **Laboratories** : To aid the child in learning by doing, the required laboratories have been established in the Academy.



## ENGLISH LANGUAGE

Special facility have been created in the Akal Academy to improve the listening / reading / pronunciation / conversation skills of students and teachers



## COMPUTER EDUCATION

For a bright future, computer education is an integral part of the curriculum from Grade I onwards. Excellent computer laboratories have been set up in the Akal Academy.

## LIBRARY

The Academy has set up an excellent library which is regularly strengthened by adding new books/journals every year. A wide range of books are available on different subjects. The students can use library books at the Academy as well as at home.



### EXTRA CURRICULAR ACTIVITIES

The students are divided into four HOUSES namely ABHAY, AJAY, AMUL and ATUL. Every student is encouraged to take part in one or more of the following activities: Recitation and Kirtan of Gurbani, Story Telling, Creative Writing, Fine Arts, Sports, Debates, Declamation contests and Participation in Diverse Linguistic and Cultural Programmes of different States.

### SPIRITUAL GROWTH

Formal classroom teaching is supplemented with spiritual education so as to make the students adopt a spiritual way of life. This objective is achieved by organizing meditation sessions and recitation of hymns propounded by saints of all religions and faiths.





## SPORTS

The sports facilities of outdoor games like Hockey, Football, Basketball, Kho-Kho and Athletic Tracks have been developed in the Academy for good physical growth of the students. The guidance of Trained Physical Education Teachers is available in this Academy.

It is our firm commitment to achieve excellence in the academic as well as in the extra curricular activities.

## SCHOOL DISCIPLINE

Every student admitted to the school pledges to observe willingly all the Rules and Regulations and to uphold and respect the principles on which the institute is founded. It is also to be understood that on breaking the pledge, the student forfeits his / her membership of the school. It is the duty of each student to perform all tasks assigned to him/her in connection with the functioning of the school to the best of his/her ability.

All Sikh students are required to follow the Sikh spiritual and religious way of life being taught at the school. They have to keep their hair intact and are not allowed to cut hair from any part of their body. Any deviation from the Sikh religious principles, especially the cutting of hair, will lead to strict action and punishment which may lead to expulsion. The students are motivated to prepare themselves for partaking Amrit (through the Sikh way of baptism) at an appropriate age during their study period in the Akal Academy which would provide them better divine wisdom and value based education

It may be mentioned here that a full bench of the Punjab & Haryana High Court, headed by Hon'able Mr. Justice J.S. Khehar, in C.W.P. No. 14859 of 2008, has held that retaining hair unshorn (without trimming hair from the body or plucking hair from the eyebrows) is one of the most important and fundamental tenets of the Sikh religion. In fact, it is undoubtedly a part of the religious consciousness of the Sikh faith. Justice J.S. Khehar is now a judge of the Supreme Court of India. The afore-mentioned judicial verdict is now law of the land on this issue.

All Non-Sikh students, while remaining in their own religion, would participate in the spiritual-cum-moral studies and programmes being carried out in the Academy during their stay in the school. Any indiscipline on the part of a student may lead to his/her removal from the school rolls. The decision of the President of the Kalgidhar Trust / Society, in such cases, shall be final. Legal Disputes, if any, shall lie within the jurisdiction of the District where the Academy is located.





### ZERO TOLERANCE TO BULLYING

Bullying has severe detrimental effects on those who are bullied. The effects can be immediate. They can also be long-term and can cause lifelong damage. In every bullying situation, there are typically three key parties: the victim, the bully or bullies, and those who stand by (by-standers), who are aware of the bullying. Each of these three parties is affected negatively by bullying.

The responsibility of preventing any undesirable aspect of bullying and ragging rests jointly and also individually on all stakeholders, which includes the head of the institution teacher, non-teaching staff, students, parents and local community.

Bullying is strictly prohibited inside the school premises and no such act will go unnoticed or unpunished.

The methods of intervention are as important as methods of prevention. Following actions and penalties may be taken by the School Management as per observation and understanding the gravity of the misconduct:

- (i) Oral/written warning.
- (ii) Suspension from attending classes/school for a specified period.
- (iii) Withholding or cancelling the results.
- (iv) Imposition of fine upto a specified amount.
- (v) Expulsion/rustication from school in case of high severity of the misdemeanour.
- (vi) Transferring a student from one school to another school.

### RAGGING IS STRICTLY PROHIBITED

Ragging is any disorderly conduct whether by words, spoken or written or by an act with the effect of teasing, treating or handling with rudeness any other student. It also involves indulging in rowdy or indisciplined activities which is likely to cause annoyance or psychological harm or apprehension or fear in any student or doing any act or performing something which a student will not do in the ordinary course and may cause shame or embarrassment or adversely affect the physique or psyche of one student by another.

Ragging is manifested in several aspects such as psychological, social, cultural and academic dimensions. Exploiting the relationship which has an inherent power structure such as between a senior and junior student for any of the factors mentioned above will fall under ragging. An act or abuse by spoken words, emails, public insults should be considered within the psychological aspects of ragging. Any act which affects the physical, mental, emotional - health, self-confidence or self-esteem of a student can be categorized as an aspect of ragging.

The onus of preventing any undesirable aspect of ragging rests jointly and individually on all stakeholders which includes the head of the institution, teachers, non-teaching staff, students, parents and the local community. A concerted effort by everyone concerned is the need of the hour.

No Act of Violence which includes physical or sexual abuse, bullying or Ragging will go unnoticed or unpunished.

In case of any untoward incident, the Anti-ragging Committee will do detailed investigation and will give their recommendations. Following penalties can be imposed on the offending student(s) by the head of the school or person authorized by him/her, depending upon the severity of the misdemeanour:

1. Suspension from classes and/or hostel
2. Fine of Rupees 5,000/- to 50,000/-
3. Rustication or expulsion from school.



## **SCHOLARSHIPS**

In order to help and encourage brilliant children, whose parents cannot afford to provide good quality contemporary scientific education to them, the management has pioneered following scholarship schemes to provide fair opportunities to such underprivileged children.

### **RURAL SCHOLARSHIPS:**

Full Fee Exemption Scholarships up to six brilliant rural students belong to economically challenged families are admissible in the Academy every year. Of these, at least three scholarships are reserved for girl students. Under this scheme, students who have performed brilliantly in Grade V Examination of the State School Education Boards, are short listed and are made to appear in an Entrance Examination for Final selection and admission in Grade VI on merit subject to their continued exemplary performance in academics as well as in the field of moral values, such students are provided continued full fee exemption up to Grade XII. These students, however, are expected to pay for their books, stationery and uniforms. Transportation of these students to and from the school is the responsibility of the parents.

### **GIRL CHILD SCHOLARSHIPS:**

Under this scheme, 50% exemption in tuition fee is admissible to a girl child, if two of her other siblings (born from the same mother and father) are also studying the academy. This fee concession is admissible to only one girl child out of the three siblings.

### **HIGHER STUDIES SCHOLARSHIPS:**

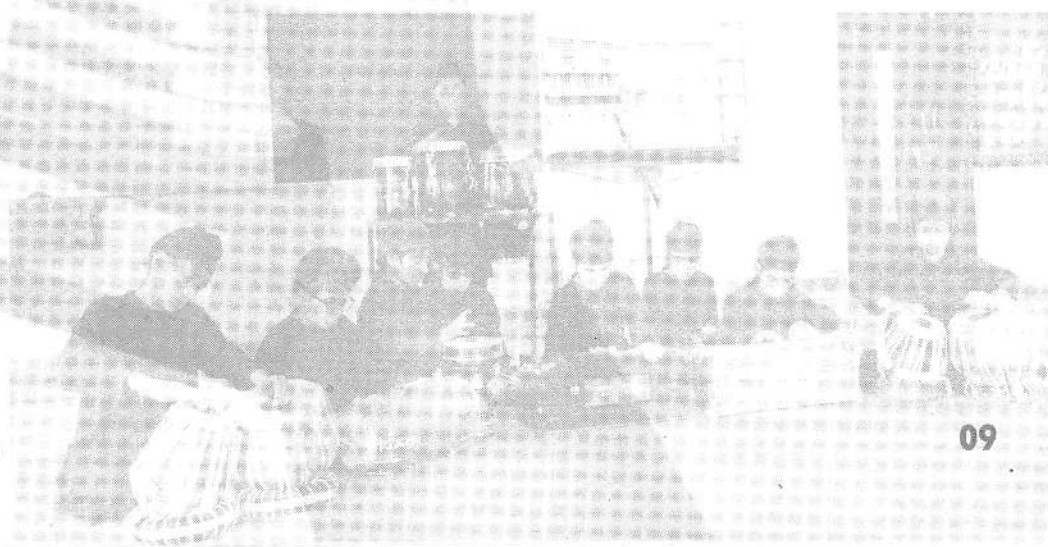
Every year, upto 5 students are eligible to be considered for this programme from amongst all students of all Akal Academies who have performed brilliantly in Grade X of CBSE. In addition to their academic excellence, close observation of the Principal and Senior Volunteer Staff Members, placed in each Academy, regarding exemplary character, moral values and spiritual inclination of the concerned students, are given due weightage for selection under this Scheme. Such selected students are then transferred to Akal Academy Baru Sahib where they are provided intensive training for achieving excellence in spiritual developments as well as in the academics. After completion of Grade XII Board Examination, meritorious students amongst them are then sponsored for higher studies in top Universities of the World. Expenses, including tuition fee, board and lodging of these students during the period of their higher education abroad, are met by the Kalgidhar Trust/Society.

## **MATA GUJRI AND MATA BHOLI JI SCHOLARSHIP SCHEME**

Under this scheme scholarship shall be provided to children from economically challenged families.

## **FACILITIES FOR INSTRUMENTAL MUSIC**

The academy has the facilities of the required musical instruments and trainers to make them proficient in recitation of hymns of saints of all castes and faiths.





## ADMISSION

The facility of admission from Nursery onwards upto the grade till which the school is holding classes. Basic admission is done in Nursery and LKG classes. Admission to other classes is restricted to the number of seats available.

**Admission is open to all, irrespective of caste, creed, color and religion.** Application for admission should be made to the Principal of the Academy. Admission would be granted against available vacant seats only. The student seeking admission shall have to undergo a pre-entrance test, to judge their suitability for admission to a particular Grade, on a date and time to be announced by the Principal. For admission to Nursery, the teachers will interview with the students and the parents.

The following documents shall have to be submitted at the time of admission:

- i) Proof in support of date of birth, i.e. Birth, Certificate.
- ii) School leaving certificate in case of migration from another school.
- iii) Passport and study visa in case of NRI.s
- iv) Six passport size photographs of student.
- v) One photograph of Parents/Guardians

## SCHOOL UNIFORM (DRESS CODE)

All students, irrespective of religion or sex, shall wear white / navy blue kurta pajama and shall cover their head with a suitable head - wrap.

All students shall wear black shoes with white socks when wearing white uniform and black shoes with blue socks when wearing blue uniform.

## SCHOOL SESSION

The school session starts on 22 March and closes by the 2nd week of March in the following year. The working hours of the school in Punjab, Haryana & Rajasthan March to October are 8:00 AM to 3:00 PM and from November to February are 9:00 AM to 3:30 PM. and in Uttar Pradesh March to October are 8:00 AM to 4:00 PM and from November to February are 9:00 AM to 4:00 PM. Students have two breaks during the day to allow them enough time to rest and take tiffin. Suitable tiffin is to be provided by the parents for both breaks.

## SCHOOL CHARGES

The details of fee and other payable charges shall be given by the principal duly signed at the time of admission. Any fee and other charges paid to the School shall in no case be refunded.

## TRANSPORT

Adequate Transport arrangements have been made to facilitate the students for ferrying them from home to school and back on payment of prescribed charges. The details in this regard are available with the Head of the Academy.

## ADMISSION FORM

One copy of the Admission Form is attached with this Prospectus.



# ADMISSION FORM

Form No. \_\_\_\_\_ Sr. No. \_\_\_\_\_

Name of Akal Academy in which admission is sought \_\_\_\_\_

Paste latest  
coloured  
photo here

1. Class to which admission is sought \_\_\_\_\_ Session \_\_\_\_\_
2. Name of the student: Miss /Master \_\_\_\_\_
3. Mother tongue \_\_\_\_\_ Nationality \_\_\_\_\_ Religion \_\_\_\_\_
4. Father's Name \_\_\_\_\_
5. Education \_\_\_\_\_ Occupation/ Profession \_\_\_\_\_
6. Mother's Name \_\_\_\_\_
7. Education \_\_\_\_\_ Occupation/ Profession \_\_\_\_\_
8. Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Phone - Resi. No. \_\_\_\_\_ Office No. \_\_\_\_\_ Mobile No. \_\_\_\_\_
10. Date of Birth of the student \_\_\_\_\_
11. Name, Permanent address and Phone number of person responsible for paying dues:- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. Names, ages & classes of brothers / sisters of the student studying in the Akal Academy \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
13. School last attended and medium of instruction: \_\_\_\_\_  
\_\_\_\_\_
14. Names and addresses of two references: \_\_\_\_\_  
(1) \_\_\_\_\_  
(2) \_\_\_\_\_
15. Special information regarding child's health / allergies etc: \_\_\_\_\_  
\_\_\_\_\_

Signature of Parents/Guardian

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_

**Form filled/Checked by**

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

## FOR OFFICE USE ONLY

Class to which admitted \_\_\_\_\_ Roll No. allotted \_\_\_\_\_ House allotted \_\_\_\_\_

Date of joining \_\_\_\_\_ Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_

Stamp & Signature of Principal \_\_\_\_\_