

**INFORMATION TECHNOLOGY (CODE NO. 402)**  
**CLASS IX (SESSION 2019-2020)**

Information Technology (Code no. 402) Class IX (Session 2019-2020)	
Theory	50 marks
Practical	50 marks
<b>Total Marks</b>	<b>100 marks</b>

❖ **PART A: EMPLOYABILITY SKILLS**

- Unit 1- Communication Skills
- Unit 2- Self-Management Skills
- Unit 3- Basic ICT Skills
- Unit 4- Entrepreneurial Skills
- Unit 5- Green Skills

❖ **PART B:**

- Unit 1- Introduction to IT-ITeS industry
- Unit 2- Data Entry & Keyboarding Skills
- Unit 3- Digital Documentation
- Unit 4- Electronic Spreadsheet
- Unit 5- Digital Presentation

❖ **PART C: PRACTICAL WORK**

- Practical Examination
- Written Test
- Viva Voce

❖ **PART D: PROJECT WORK / FIELD VISIT**

- Practical File / Student Portfolio
- Viva Voce